



# AESDirect

Reduce Exporting Stress with AES



## AESDirect/AESPcLink Beginners Workshop

**InterAmerican University Computer Center  
Plaza del Caribe Mall Ponce By Pass  
First Level**

**Tuesday, May 3, 2005  
One Session: 1:00 PM – 4:00 Noon**

Enjoy the benefits of **FREE** electronic filing of your Shipper's Export Declarations (SEDs) via the Internet using *AESDirect* or its windows based desktop PC component, *AESPcLink*.

The Beginners workshop is for first time *AESDirect/AESPcLink* users and those who have used *AESDirect/AESPcLink* for 3 months or less. The workshop will include a quick overview of the Automated Export System and *AESDirect* followed by hands-on training and filing the sample SEDs via *AESPcLink*. **(You may bring samples of SEDs filed by your company for practice.)** We conclude the workshops with the Certification Quiz that gives a company full certification. Upon certification, you begin filing your SEDs electronically through *AESDirect*.

We prefer participants be familiar with using the PC and an Internet browser, be pre-registered and have an *AESDirect* user name and password to the session with you.

### **Participation Fee**

Participation fee is \$60.00 per person, payable in advance by credit card only. No payments accepted at the door. For additional information and payment arrangement, please call our representative from the Automated Export System Branch at 1-800-549-0595.

### **Sign up for Workshop**

Send an email to [AESMEETING@census.gov](mailto:AESMEETING@census.gov). Include your name, telephone number, company name, address and whether you are an exporter or forwarding agent.

### **STEP 1- Register for AESDirect**

Log onto [www.aesdirect.gov](http://www.aesdirect.gov) and register to receive your user name and password. (If you have already registered and have received a username and password, do not obtain another.)

**STEP 2- Sign up for Workshop**

Send an email to [AESMEETING@census.gov](mailto:AESMEETING@census.gov). Include your name, telephone number, company name, address and whether you are an exporter or forwarding agent.